

Pontiac Free Library Meeting Room Application

Please submit completed application to:

Stacey Anter, Library Director

101 Greenwich Ave.

Warwick, RI 02886

401-737-3292

info@pontiacfreelibrary.org

Organization represented: _____

Contact person: _____

Address: _____

Phone number: _____

Email address: _____

Date(s): Hours of meeting: Purpose of Meeting/Description: Expected attendance:

It is understood that all policies and procedures described on the attached sheet will be carried out. The designated contact person will be responsible for meeting with the Library Director prior to review procedures. Said applicant will also be fully responsible for the condition of the Meeting Room.

We have read the Library's Meeting Room Policy and agree to comply with its regulations.

Signature _____

Library Director's Signature _____

Date Approved: _____